



EL MODENA HIGH SCHOOL

POLICIES AND PROCEDURES

BEHAVIOR EXPECTATIONS

All school rules are in effect while students are on campus during the school day (7:00AM – 4:00PM), during school- sponsored activities, and on the way to and returning from school and school-sponsored activities.

BIKES, SCOOTERS, SKATEBOARDS

Riding of bikes, scooters, or skateboards is prohibited on campus. During instructional time all bikes, scooters, or skateboards must be stored at the bike rack or on the skateboard racks.

The first time an item is ridden on campus, a warning will be given. The second time it is brought to the discipline office it will be locked up at the racks or the student will need to serve a detention or Saturday School prior to the item being returned. Future violations may result in further discipline.

BULLYING AND HARASSMENT

Students have the right to learn in an environment that is safe and free from bullying and harassment.

El Modena has zero tolerance for bullying. Bullying is defined as aggressive behavior that is intentional, repeated over time, and involves an imbalance power of strength. Bullying can be physical, verbal, or psychological. This can include behaviors such as hitting, pushing, name calling, intimidation through gestures, social exclusion, and posting or texting negative comments or pictures about another student. Students are expected to report bullying to a teacher, counselor, or administrator as soon as possible.

CAMPUS BOUNDARIES

El Modena High School is a closed campus. Students may not leave campus without first checking out with the attendance office. Students who leave campus will be subject to progressive discipline.

During Nutrition and lunch, students must remain in the designated areas: quad, grassy areas between the 200 and 500 buildings, or the basketball/handball courts (as available). The pool, tennis courts, locker rooms, softball/baseball/football fields, second floors, the amphitheater, the village, and parking lots are off limits during these times. Detentions will be assigned if the student is found out limits/out of bounds.



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Administration reserves the right to adjust out of bound areas due to campus construction. In the event that this is the case, every effort will be made to communicate with students and families so expectations are clear.

DANCE POLICY

- Students must have no more than 4 detentions to attend a dance.
- Students must have a School ID to enter a dance.
- All School rules apply and any violation of these rules will result in the student being removed from the dance.
- Students suspected of being under the influence may be tested using a Breathalyzer.
- Students who have zero detentions may request to bring a guest from another school and must have a guest pass filled out and approved by administration before purchasing tickets.
- All School Rules apply to guests. Guests must have a picture ID.
- All guests must be under the age of 21 due to insurance restrictions.

DISCIPLINE INTERVENTIONS

In an effort to correct problem behavior, El Modena has established the following interventions:

DETENTIONS – Served at lunch or after school. Detentions may be assigned whenever a student fails to comply with the school rules.

SATURDAY SCHOOL - Saturday school is served from 8:00AM to 12:00 noon. Students may also serve their detentions in Saturday school. Students attending Saturday school must bring their ID cards and something school related to work on.

IN-HOUSE SUSPENSION - Served as assigned for disciplinary action, intervention, or failure to attend detentions or Saturday school.

DRESS CODE

Students must dress in a manner that upholds the educational environment of El Modena High School and fosters an environment that is safe and free from disruption. Students may not wear clothing or jewelry that is considered unsafe, contains offensive/obscene language and/or symbols, promoting violence, sex, drugs, alcohol or tobacco. Examples of specific clothing not allowed: clothes that expose undergarments, short shorts, clothes that expose the midriff, are tight and/or revealing, or are gang related. Refer to specific classroom policies regarding beanies, hats and hoodies. Failure to follow the guidelines will result in progressive discipline measures.



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DRUGS/ALCOHOL/WEAPONS

The possession, use or sale of alcohol, drugs, cigarettes, drug paraphernalia or weapons is not permitted on school grounds at any time, coming to and from school, or at off-campus events sponsored by the school. Any drug or alcohol offense or possession of a weapon is subject to suspension, possible placement at another high school or expulsion.

ELECTRONIC DEVICE POLICY

In line with current law, El Modena HS has established the following rules regarding student possession/use of electronic signaling devices, including cell phones during school hours (7:00 – 4:00) on campus:

- Electronic devices MAY be used before school, at nutrition, at lunch, after school or during passing periods.
- Unless otherwise specified by the teacher, students may NOT use electronic devices during instructional time, which includes in the classroom, in detention, in the office, in assemblies, or in locations such as the Library or Computer Lab.
- Any student who violates this policy will be subject to consequences the school, those outlined in the teacher syllabus, or both.

El Modena is not responsible for any lost/stolen/damaged personal belongings. Students are advised not to bring their valuables to school. If an item is lost, stolen, or damaged, a student may fill out a Lost/Stolen/Damaged Report form.

ELECTRONIC DEVICE CAMERA/VIDEO/AUDIO RECORDING & APPROPRIATE USE

Students shall not record other people without their knowledge or consent. Students who record inappropriate school related events and/or post on the internet (YouTube, Instagram, etc.) will be referred to the office. Social media posts that degrade teachers or students are in direct violation of Ed-Code 48900 section K. Sites or posts such as these will be investigated and students who are found to have posted such comments may be suspended or recommended for expulsion. If you have questions or need clarification, please speak to an administrator at your earliest convenience. Camera/Video/Audio Recording is strictly prohibited in restrooms/locker rooms/changing areas. California Code, Education Code - EDC § 51512

- The Legislature finds that the use by any person, including a pupil, of any electronic listening or recording device in any classroom of the elementary and secondary schools without the prior consent of the teacher and the principal of the school given to promote an educational purpose disrupts and impairs the teaching process and discipline in the elementary and secondary schools, and such use is prohibited. Any person, other than a pupil, who willfully violates this section shall be guilty of a misdemeanor.
- Any student violating this section shall be subject to appropriate disciplinary action.



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- This section shall not be construed as affecting the powers, rights, and liabilities arising from the use of electronic listening or recording devices as provided for by any other provision of law.

HARASSMENT

(SEE BULLYING AND HARASSMENT)

LOCKERS

- Lockers will be assigned to all students pending availability.
- El Modena has locks for sale if needed.
- Students may not share or change lockers.
- As property of El Modena High School, school lockers may be opened by the school or district at any time deemed necessary by the administration. If necessary, the student's lock will be cut off.
- Lockers must be cleaned out by the last day of school or when the student checks out midyear. Any items left in the locker after the last day of school will be considered unwanted and disposed of.

Lockers are used at student's own risk; the school or district is not responsible for loss, theft, or damage of property contained in school lockers.

PARKING

Parking is by permit only. Any car parked without an El Modena permit may be ticketed and/or towed. Students must satisfy several qualifications before a permit will be issued. El Modena administration reserves the right to revoke the parking privilege at any time without refund to the student. Students who obtain over five detentions may lose their permit until their detentions are made up. Any student who is caught parking in the staff lot will forfeit the right to park in the student lot.

STUDENT ID

Students are expected to have their ID on them at all times and should be able to present it ANYTIME a staff member requests it. Failure to have their ID with them will result in a warning followed by detentions/Saturday Schools. Students are encouraged to wear their ID around their neck on a lanyard or to keep them available on their person. Replacement IDs may be purchased as needed.



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TARDIES

Promptness is an important component of personal success and good character. Furthermore, it demonstrates respect for others. Tardiness disrupts the learning process and infringes upon the rights of those who are prompt to class. All tardies are cumulative and are not based on individual class periods.

Consequences:

- Tardies 1 thru 3: Warning
- Tardies 4 thru 7: 1 hour detention
- Tardy 8 – 10: 2 hour detention
- Tardy 11 or more: Administrative Action (This could include but not limited to Saturday School, Parent Attendance at School, Behavior Contract, In-House Suspension, and/or Tutorial)

THEFT / VANDALISM

El Modena is not responsible for any personal belongings that are LOST, STOLEN OR DAMAGED. Students are advised not to bring their valuables to school. If an item is lost/stolen/damaged, a student/parent may fill out a Lost/Stolen/Damaged Report form.

TRUANCY

Students will be assigned detention for individual period trancies. Habitual truants will result in a parent meeting and possible attendance contract. Continued trancies will be referred to the District School's Attendance Review Board held at the Orange Police Department.